



**APPLICATION FOR ADMISSION**

- Bachelor of Arts in Christian Studies  
 Master of Arts in Theological Studies

**PERSONAL INFORMATION**

Information regarding sex and race is required to satisfy Federal Law requirements, Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, NA Form 27-4272

LAST NAME	FIRST	MIDDLE	(MAIDEN)	SOCIAL SECURITY NO.
ADDRESS		CITY	STATE	ZIP
COUNTRY OF CITIZENSHIP		CURRENT EMPLOYER		EMAIL ADDRESS
DATE OF BIRTH	GENDER	MARITAL STATUS		NAME OF SPOUSE (If applicable)
CHURCH MEMBERSHIP		ETHNIC ORIGIN (Asian, Black, Hispanic, Native American, White, Other)		

Have you served in the U.S. military? \_\_\_\_\_ Specify: \_\_\_\_\_ Dates: \_\_\_\_\_

Type of Discharge: \_\_\_\_\_ Are you eligible for Veteran's benefits? \_\_\_\_\_  
(if yes, contact the Financial Aid Office)

Do you have any physical handicaps or severe health problems? \_\_\_\_\_  
 Please specify: \_\_\_\_\_

Have you ever been hospitalized or under a doctor's care for emotional problems? \_\_\_\_\_ Dates: \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ Dates: \_\_\_\_\_

**PREVIOUS EDUCATION AND PLANS**

In which semester do you wish to begin your studies at Austin Grad? \_\_\_\_\_

Will you apply for Financial Aid?  YES  NO

List all colleges, universities, and professional schools you have attended *(use the back of this sheet if necessary)*.

School, College, University	Dates Attended	Major	Degree earned/expected

In accordance with provision of the Family Educational Rights and Privacy Act of 1974, as amended,  
 I hereby WAIVE / DO NOT WAIVE my rights to review personal references submitted on my behalf.  
(CIRCLE ONE)

My signature affirms that all of the information above is correct. I understand that any false or misleading information in this application shall be grounds for dismissal from Austin Graduate School of Theology. I have received a copy of Austin Graduate School of Theology's policies regarding Academic Discipline, Personal Discipline, and Student's Rights (attached to this application and published in the current Student Handbook), and I agree to abide by the policies stated therein while enrolled as a student.

\_\_\_\_\_  
 STUDENT'S SIGNATURE

\_\_\_\_\_  
 DATE

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**EXPECTATIONS OF STUDENTS**

Austin Graduate School of Theology is a community of learning built on a commitment of faithfulness to the Christian story, placing great importance on the practice and development of the moral virtues. Students are expected to conduct themselves in keeping with the highest claims of Christian commitment. Student discipline falls under the categories of Academic and Personal Discipline.

**ACADEMIC DISCIPLINE**

Academic discipline pertains to the performance and conduct of a student in his or her academic pursuits. The faculty will administer discipline in areas that relate to student performance and conduct in the classroom. Student actions subject to academic discipline include:

1. cheating on examinations or other aspects of the student's performance,
2. any deceit or intended distortion of facts designed to mislead the faculty,
3. plagiarism (i.e., the representation of another person's work as the student's own), and
4. classroom disruption.

**PROCEDURES FOR ACADEMIC DISCIPLINE**

When a student's conduct in class appears to warrant discipline on one of the above four grounds, the instructor of the class will:

1. discuss the violation with the student, presenting the student with the evidence of the violation and giving the student an opportunity to explain or defend the conduct in question,
2. determine whether the violation merits only an oral reprimand, a reduction in grade, or the awarding of a grade of "F" in the course,
3. inform the student of any penalty imposed, of the possibility and of the student's right of appeal of this decision to the Faculty Chair
4. inform the Faculty Chair of the incident and of any penalty imposed within the course.

In consultation with the instructor reporting a case of academic discipline, the Faculty Chair will determine whether the action merits consideration by the faculty as a whole. If so, the Faculty Chair will:

1. inform the student that the matter has been referred to the faculty for review, giving the student an opportunity to explain or defend the conduct in question,
2. convene the faculty to consider the action and determine whether the further penalty of academic disciplinary probation (for no more than one semester) or dismissal from the School is warranted,
3. inform the student of the faculty's decision and of the student's right of appeal to the President.

A student may appeal to the President for a hearing within one week if he or she is in disagreement with the discipline assessed by the faculty. The President is the final arbiter in matters of academic discipline.

**PERSONAL DISCIPLINE****PHILOSOPHY**

Austin Graduate School of Theology (AGST) maintains a Christian discipline, promoting a way of life that is intended to uphold the teachings of Jesus Christ, calling all people to God's truth. Therefore, community life at AGST is a disciplined life. Community standards reflect biblical principles and traditional Christian teaching and encourage students, staff, and faculty to live lives of holiness, honesty, decency, and civility. The intent of all discipline is to foster learning and personal growth, especially responsibility for our behavior and accountability for our actions. Our hope is that all people reach maturity in Jesus Christ.

**COMMITMENT TO PERSONAL DISCIPLINE**

All members of the AGST community pledge to abide by Christian ideals of conduct. Personal discipline pertains to the conduct of students' lives both on and off campus. A student engaging in any activity deemed to be incompatible with Christian lifestyle or not in the best interest of the School such as, but not limited to the following shall be subject to discipline, including the possibility of dismissal:

1. Malicious damage, abuse, theft of school or personal property.
2. Use of obscene, vulgar, or abusive language.
3. Drunkenness.
4. Use, possession, or distribution of illegal drugs.
5. Sexual immorality, such as the use of pornography, pre-marital sex, adultery, homosexual behavior and all other sexual relations outside the bounds of marriage between a man and a woman.
6. Possession or use of firearms, weapons, or dangerous Chemicals on school property or at school-sponsored activities.
7. Any violation of local, state, or federal laws, except minor traffic violations.

On the basis of Scripture and historic Christian faith, AGST reserves the right to prohibit on campus or in connection with school activities the public advocacy of behavior it considers contrary to biblical and historic Christianity.

The School seeks to engage in matters of student behavior with pastoral concern.

#### **PROCEDURES FOR PERSONAL DISCIPLINE**

When a student's conduct, on or off campus, appears to warrant discipline, the Dean of Students will arrange a conference to inform the student of the infraction that warrants discipline, giving the student an opportunity to explain or defend the conduct in question. Upon consultation with the faculty, the Dean will make a determination regarding the appropriate disciplinary action, informing the student of this decision and of the student's right of appeal to the President within one week of the decision.

#### **DISCIPLINARY MEASURES**

1. Verbal reprimand.
2. Personal disciplinary probation (not to exceed one semester).
3. Dismissal from school.

#### **RIGHT OF APPEAL**

A student may appeal to the President for a hearing within one week of the Dean's notification. The President is the final arbiter in matters of personal discipline.

### **STUDENT RIGHTS**

#### **NON-DISCRIMINATORY POLICY**

Austin Graduate School of Theology does not discriminate in the administration of its educational or admissions policies, in the award of financial aid through scholarships, grants, work-study or loan programs, or in any other school program. In accordance with federal law, and in the conviction that all people are created in the image of God, Austin Grad admits men and women of all racial, national and ethnic backgrounds to the rights, privileges, programs and activities accorded and available to all students.

#### **FREE SPEECH**

The student's right of free speech and expression is respected at Austin Graduate School of Theology.

#### **PEACEFUL ASSEMBLY**

The student's right of peaceful assembly is respected by Austin Grad. Students wishing to organize a peaceful assembly should contact the Dean of Student Services and arrange a time and place for their assembly.

#### **DISSENT**

Austin Graduate School of Theology respects students' right of dissent, free inquiry, and expression. Conflicting views are entertained, heard, and examined regularly in the give and take life of the school.

#### **EXPLANATION OF POLICIES**

Students have the right to an explanation of school policies, procedures, and decisions, especially in areas where they directly affect students. Announcements are made at chapel services, through the weekly newsletter, and other avenues to inform students.

#### **GRIEVANCE PROCEDURE**

Austin Grad is committed to due process in all student matters. Fairness and reasonable consideration of student needs is a benchmark of all administrative, faculty and financial interaction with students.

Any student with a grievance regarding academic, student, or financial matters, or any issue related to their life and work at Austin Grad, is encouraged to pursue the following course of action:

1. Attempt to resolve the issue at the primary level first, i.e. speak directly with the person involved or with the administrative officer or faculty member who is responsible for implementing the policy(ies) causing the grievance. If for any reason a student prefers not to resolve the issue in this manner, they may submit their grievance in writing following the procedure outlined in item 2.
2. If the student does not find satisfactory resolution of the situation through direct conversation as described in item 1, then (s)he may submit a written complaint to the Vice President in the case of grievances involving financial or administrative matters, to the Faculty Chair in the case of academic grievances, or to the Dean of Students in the case of student and all other grievances. Within thirty (30) days, the relevant officer will investigate the matter and respond to the student in writing.
3. A student who remains dissatisfied may appeal the decision of the Vice President, Faculty Chair, or Dean of Students to the President within fourteen (14) days. The President will review the matter and respond to the student within thirty (30) days. The decision of the President is final in all matters of student grievance.